



Instruction to your bank or building society to pay by Direct Debit

Please fill in the whole form including official use box using a ball point pen and send it to:	Service	user nu	ımber					
Certsure LLP	9	9	2	7	9	6		
Finance Department				_				
Warwick House								
Houghton Hall Park			FOR (Certsure I	I P OFFIC	MAL LISE	ONLY	
Houghton Regis Dunstable	FOR Certsure LLP OFFICIAL USE ONLY This is not part of the instruction to your bank or building society.							
LU5 5ZX	Please insert your details below:							
	Trading Name:							
Name(s) of account holder(s)								
	Trading Address:							
	- Tuuli	ig maart						
Bank/building society account number								
	Custo	mer Acc	ount No	o :				
Branch sort code		ion to y						
							ccount detailed in the Direct Debit	is
	Guarant	ee. I und	derstand	that this	Instruct	on may i	emain with Certsure	
Name and full postal address of your bank or building society To: The Manager Bank/building society	society.	1, IT SO, a	etaiis wii	i be pas	sea elec	ronically	to my bank/building	j
Address	Signatur	e(s)						
Postcode	Date							
Reference								

Banks and building societies may not accept Direct Debit Instructions for some types of account

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The Direct Debit

Guarantee

This guarantee should be detached and retained by the payer.



- This Guarantee is offered by all banks and building societies that accept instructions to pay Direct Debits
- If there are any changes to the amount, date or frequency of your Direct Debit Certsure LLP will notify you 10 working days in advance of your account being debited or as otherwise agreed. If you request Certsure LLP to collect a payment, confirmation of the amount and date will be given to you at the time of the request.
- If an error is made in the payment of your Direct Debit, by Certsure LLP or your bank or building society, you are entitled to a full and immediate refund of the amount paid from your bank or building society
 - If you receive a refund you are not entitled to, you must pay it back when Certsure LLP asks you to
- You can cancel a Direct Debit at any time by simply contacting your bank or building society. Written confirmation may be required. Please also notify us.