

BAFE SP203-1 CERTIFICATION SCHEME

FEES FROM 1ST APRIL 2019

1 APPLICATION FEES

	Fee	VAT	Total
1 Module	£760.00	£152.00	£912.00
2 or more Modules*	£1520.00	£304.00	£1824.00

*when applied for at the same time

Notes:

1. If undertaking verification to clause 43 of BS 5839-1 then the design module is required
2. Assessment for a combination of more than a single module takes at least 2 days to complete. Additional time may be required and is chargeable depending on the availability and location of installation sites.
3. A discount of £50 can be applied to each full day fee for companies who hold alternative registration with NICEIC or ELECSA.

2 SURVEILLANCE

	Fee	VAT	Total
Surveillance when registered for a single module			
Installation Module (12 monthly) Renewal Fee (Fee includes a full days assessment)	£760.00	£152.00	£912.00
Maintenance Module (12 monthly) Renewal fee (Fee includes a full days assessment)	£760.00	£152.00	£912.00
Design Module (first 2 years - 6 monthly) Renewal fee (Fee includes a full days assessment)	£760.00	£152.00	£912.00
Design Module (Year 3+ 12 monthly) Renewal fee (Fee includes a full days assessment)	£760.00	£152.00	£912.00
Commissioning Module (First 2 years - 6 monthly) Renewal Fee (Fee includes a full days assessment)	£760.00	£152.00	£912.00
Commissioning Module (Year 3+ 12 monthly) Renewal Fee (Fee includes a full days assessment)	£760.00	£152.00	£912.00
Surveillance when registered for 2 or more modules			
6 month surveillance (excludes Installation and Maintenance modules)	£760.00	£152.00	£912.00
12 month surveillance	£1520.00	£304.00	£1824.00
18 month surveillance (excludes Installation and Maintenance modules)	£760.00	£152.00	£912.00
24 month surveillance	£1520.00	£304.00	£1824.00
Year 3+ 12 monthly surveillance	£1520.00	£304.00	£1824.00

3 OTHER FEES

	Fee	VAT	Total
BAFE Annual License Fee <small>This fee is payable prior to registration and annually - the whole fee is transferred to BAFE for listing on their central register. This fee is in addition to surveillance fees.</small>	£230.00	£46.00	£276.00
Administration of registration including change of QS/Designer, additional QS/Designer (not including an additional visit)	£100.00	£20.00	£120.00
Pre assessment visit	£760.00	£152.00	£912.00
Additional day assessment (or multiples of)	£760.00	£152.00	£912.00
Job notification fees - per module certificate	£3.00	£0.60	£3.60
Job notification fees - per Compliance certificate (including payment to BAFE)	£29.50	£5.90	£35.40

4 CANCELLATION FEES & APPLICATION REFUND POLICY

	Total
Cancellation of a full days booked assessment with 2 or less days notice (or multiples of)	£595.00
Cancellation of a full days booked assessment with more than 2 (and less than 21) days notice (or multiples of)	£415.00
Application cancellations received within 14 days of application may be eligible to receive a full refund less £50 administration fee	
Application cancellations received up to 14 days prior to assessment may be eligible to receive a full refund less £150 administration fee	
Application cancellations received within 14 days of the assessment date will not be eligible for a refund	

5 SCENARIOS

We have provided some of the common application scenario's below.
Please note you will also be charged annually the BAFE License fee of **£230 + VAT**

SCENARIO 1

New Applicant has all 4 modules, application = **£1,520** 2 day assessment to look at all parts
After 6 months we will assess Design and Commissioning = 1 day = **£760**
12 months = 2 days required to assess all 4 modules = **£1,520**
18 months = 1 day to assess Design and Commissioning = **£760**
After 24 months = 2 days to assess all 4 modules = **£1,520**
after which we will assess all 4 modules every 12 months ongoing

SCENARIO 2

Applicant with only Design or Commissioning = 1 day assessment **£760**
6 months later to assess Design or Commissioning = 1 day = **£760**
12 months = 1 day to assess = **£760**
18 months = 1 day assess Design or Commissioning = **£760**
After 24 months = 1 day a year to assess Design or Commissioning = **£760**
after which we will assess Design or Commissioning every 12 months ongoing

SCENARIO 3

Applicant with only Installation or Maintenance = 1 day assessment **£760**
12 months = 1 day required = **£760**

SCENARIO 4

Applicant with Installation and Maintenance = 2 day assessment **£1,520**
12 months = 2 day required = **£1,520**