

# POCKET GUIDE 39

## Approved Document F to the Building Regulations (England and Wales) 2010

### Part F 'Means of ventilation' - Notifiable or Not?

This Guide provides a quick reference to whether ventilation system work needs to be notified to a Building Control Body (BCB) in accordance with the *Building Regulations 2010* for England and Wales.

A company registered with a ventilation self-certification scheme, such as those operated by NICEIC, is not required to notify a BCB prior to carrying out 'notifiable work'. However, the registered business must notify their relevant registration body following completion of the notifiable work so that a copy of the Building Regulations compliance certificate will be issued to the occupier, and so that the certificate (or a copy of the information on it) will be issued to the BCB.

### Application of Part F

In England and Wales, Part F of the Building Regulations applies to fixed systems for mechanical ventilation and includes a number of different system types:

Work	Notifiable	Commissioning Notice*
<b>Emergency repairs to ventilation system (no changes made to ventilation system)</b>	No	Yes

Note: In such cases it will be necessary for the work to comply with the relevant requirements and to give a notice to the BCB at the earliest opportunity

<b>Emergency repairs to ventilation system (changes made to ventilation system)</b>	Yes	Yes
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Note: In such cases it will be necessary for the work to comply with the relevant requirements and to give a notice to the BCB at the earliest opportunity, unless an installer registered under an appropriate competent person scheme carries out the work.

<b>Planned replacement of a ventilation system on a like for like basis</b>	No	Yes
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Note: Assuming existing cabling is used

<b>Minor Works</b>	No	Yes
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Note: Such as replacement of parts or unit on a like-for-like basis (using existing cabling), or the addition of an output or control device where testing and adjusting is not possible or would not affect the system's energy efficiency

\* A commissioning notice is always required where testing and adjustment must be carried out to ensure the system operates efficiently.

# POCKET GUIDE 39

Work	Notifiable	Commissioning Notice*
<b>System 1 installation (no open flued combustion appliance installed)</b>	No	Yes

Note: Provision of a self-contained mechanical ventilation appliance provided that any electrical work is exempt from a requirement to give advance notice to a BCB, and testing and adjustment is not possible or would not affect its energy efficiency, and the appliance is not installed in a room containing an open flued combustion appliance. Examples might be a cooker hood, a bathroom extract fan or a room air-conditioning unit, which cannot be adjusted from their factory settings.

<b>System 1 installation (open flued combustion appliance installed)</b>	Yes	Yes
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Note: Examples might be a cooker hood that extracts to outside, a bathroom extract fan etc....

<b>System 2 installation</b>	Yes	Yes
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Note: Passive Stack Ventilation (PSV)

<b>System 3 installation</b>	Yes	Yes
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Note: Continuous mechanical extract

<b>System 4 installation</b>	Yes	Yes
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Note: Continuous mechanical supply and extract with heat recovery

*\* A commissioning notice is always required where testing and adjustment must be carried out to ensure the system operates efficiently.*

