# CAREERS AT CERTSURE

<table>
<thead>
<tr>
<th>Job Title:</th>
<th>Area Engineer</th>
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<tbody>
<tr>
<td>Location:</td>
<td>Field Team – Various locations across the UK</td>
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<tr>
<td>Salary:</td>
<td>Competitive salary plus excellent benefits</td>
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<tr>
<td>Hours:</td>
<td>Full Time or Flexible Working</td>
</tr>
<tr>
<td>Contract:</td>
<td>Permanent</td>
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<tr>
<td>Closing Date:</td>
<td>On-going</td>
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## About the role...

We have exciting opportunities for Electrotechnical Area Engineers to cover various locations across the UK. The Area Engineer is responsible for building and developing relationships with potential applicants seeking registration, and engage with various other professional bodies and stakeholders to promote the many services offered by Certsure.

The Area Engineer will undertake periodic assessments across Certsure for all customers registered under Certsure’s electrotechnical schemes to assess their work, resources and ensure they comply with the rules and technical requirements relating to enrolment. The post holder will be expected to work independently in accordance with instructions and guidance contained in procedural manuals.

## About the company...

Certsure offers industry-leading certification services, Building Regulations schemes, products and support to the construction industry.

We are dedicated to providing professional services and certification to a wide range of customers across the building services sector.

Our products and services are delivered through the marketing-leading brands NICEIC and ELECSA. Quality is the foundation of everything we do. And as a result, many of our products are Government-recognised and United Kingdom Accreditation Service (UKAS) approved.

From the technically excellent assessors to service advisors who really “get” our customers – we are always on the lookout for talented people to join our team.

## What you’ll be doing...

- Undertaking assessments across Certsure for all customers registered for competent person schemes.
- Assessing customers’ work and resources to ensure they comply with the rules and technical requirements relating to enrolment prior to registration.
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• Periodically assessing them, to determine their eligibility for continued enrolment / registration.
• Building relationships with applicants for registration, electrical contractors, their employees and various other professional bodies, and to provide qualified assessment services.
• Working independently in accordance with instructions and guidance from procedural manuals.
• Demonstrating a high level of technical competence over a wide range of electrical installations. Therefore detailed knowledge of BS 7671 and related codes of practice is essential.

What we’re looking for...

Essential:

• High level of technical competence over a wide range of electrical installations
• Detailed knowledge of BS 7671 and related codes of practice
• Report writing, numeracy and IT skills, in particular Microsoft Office Suite
• Personable and communication skills with the ability to build excellent relationships at all levels
• Excellent customer service skills – can recognise the customers’ needs and strives to deliver the best level of customer service
• Excellent time management skills with ability to prioritise workload and meet deadlines
• Knowledge of accreditation criteria
• Full driving licence

Desirable:

• Corporate membership of the IET/CIBSE
• HNC in engineering or equivalent

What we offer you...

• 25 days annual leave (pro rata for part time)
• Up to 3 flexi-days each year (pro rata for part time)
• Special domestic leave of up to 5 days each year (pro rata for part time)
• Learning and development opportunities
• Company car / car allowance
• Home Office Allowance and Home Office Equipment Reimbursement budget
• Pension scheme
• Life Assurance
• Private healthcare
• Employee rewards scheme
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- Employee Assistance Programme
- Loyalty days
- Loyalty awards
- Refer-a-friend scheme
- Free eye tests
- Bike loan scheme

Find out more about us...

Websites: www.certsure.com or www.niceic.com or www.elecsa.co.uk
Twitter: @officialNICEIC or @officialELECSA
LinkedIn: https://www.linkedin.com/company/niceic
Facebook: https://www.facebook.com/NICEIC/
Instagram: https://www.instagram.com/officialniceic

How to apply...

If you think this is the job for you, then we'd be delighted to hear from you!

Please send your CV and a covering letter to vacancies@certsure.com.

We’re unable to respond to all applicants due to the high volumes of CVs we receive. Therefore, if you don’t hear from us, unfortunately this means you’ve been unsuccessful on this occasion.