

# CAREERS AT CERTSURE

<b>Job Title:</b>	Electrotechnical Area Assessors
<b>Location:</b>	Field Team - Various locations across the UK
<b>Salary:</b>	Competitive Salary
<b>Hours:</b>	Part time
<b>Contract:</b>	Self-employed
<b>Closing Date:</b>	On-going

## About the role...

We have exciting opportunities for self-employed part-time Electrotechnical Area Assessors to cover various locations across the UK.

## About the company...

Certsure is a market-leading certification body. Operating the NICEIC and ELECSA brands, we've been in business for over 60 years. Our mission is to make a positive difference to our customers and our people, and to provide a service that's second to none. Our values are important to us, and are all about doing the right thing, making a difference, investing for the future and achieving results.

We're extremely proud to be a **Best Company to Work For**. This demonstrates how important our people are to us and recognises everything we do to make sure our people have a working experience that's the best it can be.

## What you'll be doing...

- Undertaking assessments for all Certsure customers registered for competent person schemes.
- Assessing customers' work and resources and ensuring they comply with the rules and technical requirements relating to enrolment prior to registration.



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- Periodically assessing them to determine their eligibility for continued enrolment/registration.
- Building relationships with applicants for registration, electrical contractors, their employees and various other professional bodies, and providing qualified assessment services.
- Working independently in accordance with instructions and guidance outlined in procedural manuals.
- Demonstrating a high level of technical competence over a wide range of electrical installations. Therefore detailed knowledge of BS 7671 and related codes of practice is essential to the role.

## What we're looking for...

### Essential:

- High level of technical competence over a wide range of electrical installations
- Detailed knowledge of BS 7671 and related codes of practice
- Report writing, numeracy and PC skills
- Communication skills with the ability to build excellent relationships at all levels
- Excellent customer service skills – can recognise the customers' needs and strives to deliver the best level of customer service
- Excellent time management skills with ability to prioritise workload and meet deadlines
- Knowledge of accreditation criteria
- Full UK driving licence

### Desirable:

- Corporate membership of the IET/ IEE/ CIBSE
- HNC in engineering or equivalent

## Find out more about us...

Websites: [www.certsure.com](http://www.certsure.com) or [www.niceic.com](http://www.niceic.com) or [www.elecsa.co.uk](http://www.elecsa.co.uk)

Twitter: @CertsureLLP, @officialNICEIC, @officialELECSA

LinkedIn: <https://www.linkedin.com/company/niceic>

Facebook: <https://www.facebook.com/NICEIC/>

Instagram: <https://www.instagram.com/officialniceic>



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## How to apply...

If you think this is the job for you, then we'd be delighted to hear from you!

Please send your CV and a covering letter to [vacancies@certsure.com](mailto:vacancies@certsure.com).

We're unable to respond to all applicants due to the high volumes of CVs we receive. Therefore, if you don't hear from us, unfortunately this means you've been unsuccessful on this occasion.

