

BAFE SP203-1 CERTIFICATION SCHEME

FEES FROM 1ST APRIL 2021

1 APPLICATION FEES	Fee	VAT	Total
1 Module	£780.00	£156.00	£936.00
2 or more Modules*	£1560.00	£312.00	£1872.00

*when applied for at the same time

Notes:

1. If undertaking verification to clause 43 of BS 5839-1 then the design module is required
2. Assessment for a combination of more than a single module takes a minimum of 2 days to complete. Additional time may be required and is chargeable depending on the availability and location of installation sites.

2 SURVEILLANCE	Fee	VAT	Total
Surveillance when registered for a single module			
Installation Module (12 monthly) Renewal Fee (Fee includes a full days assessment)	£780.00	£156.00	£936.00
Maintenance Module (12 monthly) Renewal fee (Fee includes a full days assessment)	£780.00	£156.00	£936.00
Design Module (first 2 years - 6 monthly) Renewal fee (Fee includes a full days assessment)	£780.00	£156.00	£936.00
Design Module (Year 3+ 12 monthly) Renewal fee (Fee includes a full days assessment)	£780.00	£156.00	£936.00
Commissioning Module (First 2 years - 6 monthly) Renewal Fee (Fee includes a full days assessment)	£780.00	£156.00	£936.00
Commissioning Module (Year 3+ 12 monthly) Renewal Fee (Fee includes a full days assessment)	£780.00	£156.00	£936.00
Surveillance when registered for 2 or more modules			
6 month surveillance (excludes Installation and Maintenance modules)	£780.00	£156.00	£936.00
12 month surveillance	£1560.00	£312.00	£1872.00
18 month surveillance (excludes Installation and Maintenance modules)	£780.00	£156.00	£936.00
24 month surveillance	£1560.00	£312.00	£1872.00
Year 3+ 12 monthly surveillance	£1560.00	£312.00	£1872.00

3 OTHER FEES

	Fee	VAT	Total
BAFE Annual License Fee <small>This fee is payable prior to registration and annually - the whole fee is transferred to BAFE for listing on their central register. This fee is in addition to surveillance fees.</small>	£230.00	£46.00	£276.00
Administration of registration including change of QS/Designer, additional QS/Designer (not including an additional visit)	£100.00	£20.00	£120.00
Pre assessment visit	£780.00	£156.00	£936.00
Additional day assessment (or multiples of)	£780.00	£156.00	£936.00
Modular Certificate unique identification reference	£1.00	£0.20	£1.20
Compliance Certificate unique identification reference (including payment to BAFE)	£10.00	£2.00	£12.00

4 CANCELLATION FEES & APPLICATION REFUND POLICY

	Fee	VAT	Total
Cancellation of a full days booked assessment with 2 or less days notice (or multiples of)	£580.00	£116.00	£696.00
Cancellation of a full days booked assessment with more than 2 (and less than 21) days notice (or multiples of)	£400.00	£80.00	£480.00
Void fee for failure to be present or available for assessment when the assessor has attended at the scheduled time and date and no previous cancellation has been received (for each half day)	£390.00	£78.00	£468.00
Application cancellations received within 14 days of application may be eligible to receive a full refund less £50 administration fee			
Application cancellations received up to 14 days prior to assessment may be eligible to receive a full refund less £150 administration fee			
Application cancellations received within 14 days of the assessment date will not be eligible for a refund			

5 SCENARIOS

We have provided some of the common application scenario's below.
Please note you will also be charged annually the BAFE License fee of **£230 + VAT**

SCENARIO 1

New Applicant has all 4 modules, application = **£1,560** 2 day assessment to look at all parts
After 6 months we will assess Design and Commissioning = 1 day = **£780**
12 months = 2 days required to assess all 4 modules = **£1,560**
18 months = 1 day to assess Design and Commissioning = **£780**
After 24 months = 2 days to assess all 4 modules = **£1,560**
after which we will assess all 4 modules every 12 months ongoing

SCENARIO 2

Applicant with only Design or Commissioning = 1 day assessment **£780**
6 months later to assess Design or Commissioning = 1 day = **£780**
12 months = 1 day to assess = **£780**
18 months = 1 day assess Design or Commissioning = **£780**
After 24 months = 1 day a year to assess Design or Commissioning = **£780**
after which we will assess Design or Commissioning every 12 months ongoing

SCENARIO 3

Applicant with only Installation or Maintenance = 1 day assessment **£780**
12 months = 1 day required = **£780**

SCENARIO 4

Applicant with Installation and Maintenance = 2 day assessment **£1,560**
12 months = 2 day required = **£1,560**