

COMPETENT PERSONS SCHEME FEES FROM 1ST APRIL 2020

1 APPLICATION FEES			
	Fee	VAT	Total
Application fee Note: the initial application fee includes a half day assessment by an NICEIC Assessor	£465.00	£93.00	£558.00
Fee for each additional half day assessment relating to an application	£330.00	£66.00	£396.00
2 ANNUAL RENEWAL			
	Fee	VAT	Total
Payment by annual Direct Debit (single payment Direct Debit) Note: the annual renewal allows a half day assessment by an NICEIC Assessor	£445.00	£89.00	£534.00
Payment by other methods Note: the annual renewal allows a half day assessment by an NICEIC Assessor	£465.00	£93.00	£558.00
Additional half day assessment (or multiples of) Number of half day units is dependent on number of measures registered for	£330.00	£66.00	£396.00
3 EXTENSION TO SCOPE FEES			
	Fee	VAT	Total
Half day assessment (or multiples of)	£330.00	£66.00	£396.00
4 OTHER FEES			
	Fee	VAT	Total
Additional half day assessment (or multiples of)	£330.00	£66.00	£396.00
Change of Competent Person (not involving an additional visit)	£50.00	£10.00	£60.00
Administration of registration / change of company details, not involving change of ownership (not involving an additional visit)	£50.00	£10.00	£60.00
TrustMark status (available after full registration achieved and payable annually)	£98.00	£19.60	£117.60
Building Compliance Certificate submission (online)	£3.00 per installation	£0.60	£3.60
5 CANCELLATION FEES & APPLICATION REFUND POLICY			
	Fee	VAT	Total
Cancellation of booked assessment with 2 or less days notice (per half day visit)	£290.00	£58.00	£348.00
Cancellation of booked assessment with more than 2 (and less than 21) days notice (per half day visit)	£200.00	£40.00	£240.00
Void fee for failure to be present or available for assessment when the assessor has attended at the scheduled time and date and no previous cancellation has been received (for each half day)	£330.00	£66.00	£396.00
Application cancellations received within 14 days of application may be eligible to receive a full refund less £50 administration fee			
Application cancellations received up to 14 days prior to assessment may be eligible to receive a full refund less £150 administration fee			
Application cancellations received within 14 days of the assessment date will not be eligible for a refund			

QUOTATION FOR COMPETENT PERSON SCHEME

Your CPS quote will be based on the number of measures you wish to apply for. The onsite assessment time for each CPS measure has been calculated and allocated a number of units based on the time required to complete. The total number of units and cost of these is illustrated below. Please tick the measures you wish to apply for in each relevant group (A, B, C, D) then calculate the total cost. Please note that the application fee includes 1-4 units from any one group.

Heating and Plumbing measures (Group A)

Measures	Tick Below	Units
Heating or Hot Water Systems	<input type="checkbox"/>	= 1
Cylinders	<input type="checkbox"/>	= 1
Wholesome Cold Water	<input type="checkbox"/>	= 1
Non-wholesome Water	<input type="checkbox"/>	= 1
Sanitary Convenience	<input type="checkbox"/>	= 2
Oil-fired Combustion Appliance	<input type="checkbox"/>	= 2
Oil Storage Tank & Pipes Connecting to Combustion Appliance	<input type="checkbox"/>	= 2
Solid Fuel-burning Combustion Appliance	<input type="checkbox"/>	= 2

Total Number of Units (Group A)

Please refer to the table below for the price based on the number of units you have now applied for in Group A.

Total Number of Additional Units Applied For (Group A)	Price
1 - 4 units	£330 + VAT
5 - 8 units	£660 + VAT
9 - 12 units	£990 + VAT

Total Cost (Group A) £

Ventilation and A/C measures (Group B)

Measures	Tick Below	Units
Mechanical Ventilation, Air conditioning or Associated Controls	<input type="checkbox"/>	= 2
Air Conditioning or Ventilation System	<input type="checkbox"/>	= 2

Total Number of Units (Group B)

Please refer to the table below for the price based on the number of units you have now applied for in Group B.

Total Number of Additional Units Applied For (Group B)	Price
1 - 4 units	£330 + VAT

Total Cost (Group B) £

Doors, Windows and Insulation measures (Group C)

Measures	Tick Below	Units
Cavity Wall	<input type="checkbox"/>	= 1
External Wall	<input type="checkbox"/>	= 2
Internal Wall	<input type="checkbox"/>	= 2
Windows and Doors	<input type="checkbox"/>	= 2

Total Number of Units (Group C)

Please refer to the table below for the price based on the number of units you have now applied for in Group C.

Total Number of Additional Units Applied For (Group C)	Price
1 - 4 units	£330 + VAT
5 - 8 units	£660 + VAT

Total Cost (Group C) £

Renewable Technology measures (Group D)*

Measures	Tick Below	Units
Solar Photovoltaic (PV)	<input type="checkbox"/>	= 2
Solar Thermal	<input type="checkbox"/>	= 2
Ground Source Heat Pumps	<input type="checkbox"/>	= 2
Air Source Heat Pumps	<input type="checkbox"/>	= 2
Biomass	<input type="checkbox"/>	= 2
MicroCHP	<input type="checkbox"/>	= 2
Micro Wind Turbines	<input type="checkbox"/>	= 2

Total Number of Units (Group D)

Please refer to the table below for the price based on the number of units you have now applied for in Group D.

Total Number of Additional Units Applied For (Group D)	Price
1 - 4 units	£330 + VAT
5 - 8 units	£660 + VAT
9 - 12 units	£990 + VAT

Total Cost (Group D) £

For Electrical measures please refer to our Domestic Installer Scheme (DIS)

Application Fee + Units 1 - 4 from Group	<input type="checkbox"/>	Price	£ 465
Additional Units from Group	<input type="checkbox"/>	Price	£
Additional Units from Group	<input type="checkbox"/>	Price	£
Additional Units from Group	<input type="checkbox"/>	Price	£
Total Price		£	+ VAT

*MCS Installers are not required to have an additional onsite assessment for the measures they are already certified to install from Group D and are therefore exempt from the cost of this. Application and Audit fees still apply. Additional measures will be charged at the usual rate.