

CERTIFIER OF CONSTRUCTION APPLICATION

Please read the Scheme Rules for Certification of Electrical Installations in Scotland before completing this form.
Additional information available at www.SBSC.uk.net

1 BUSINESS (if applicable)

Trading Title of Business:
(exactly as shown on business stationery)

Existing Registration No:

2 PROPOSED OR APPROVED CERTIFIERS EMPLOYED

Surname (In BLOCK CAPITALS):

Forename(s)

Date of Birth:

National Insurance No:

Proposed Certifiers not employed by an applicant enterprise or Approved Body must complete the details below.
Proposed Certifiers employed by an enterprise will normally be contacted by us at the address of the business at item 1.
If you wish to provide private details for us to contact you in the future, please complete the details below.

Address:

Post Town:

Postcode:

Country:

Telephone No:

Mobile:

Email:

3 QUALIFICATIONS AND EXPERIENCE OF PROPOSED APPROVED CERTIFIER

Training successfully completed for which copy assessment certificates are attached:

Qualification obtained

Year

SVQ Level 3 in Electrical Installation work

Advanced Competence Assessment (ACA)

SCOTVEC Certificate in Electrical Installations Part 2

Final Integrated Competence Assessment (FICA)

Scottish Qualifications Authority - Design and Verification of Electrical Installations

Scottish Building Regulations for Electrical Certifiers Course

Year

City and Guilds BS 7671	<input type="checkbox"/>	
NVQ Level 3 in Electrical Installation work	<input type="checkbox"/>	
Achievement Measurement 2 (AM2)	<input type="checkbox"/>	
City & Guilds 2360 Part 2 Electrical Installations certificate City & Guilds 2355	<input type="checkbox"/>	
Scottish Qualifications Authority - Design and Verification of Electrical Installations	<input type="checkbox"/>	
City & Guilds - Design, erection and verification - written Inspection and testing - practical	<input type="checkbox"/>	
Design, erection and verification - project	<input type="checkbox"/>	
City & Guilds - Inspection, testing and verification	<input type="checkbox"/>	

Position in relation to the above business:

- Principal Partner Director NICEIC Principal Duty Holder
 NICEIC Qualified Supervisor Sole Trader
 Other Date started in current position

Current duties

- Installation work (Inst) On-site supervision/direct management of operatives (sup./manage)
 Electrical installation design (design)
 Initial Inspection and testing (IIT) Completion of certificates and reports (Certs/Reports)
 Periodic inspection, testing and reporting (PITR)

Previous employment in electrical industry (Please continue on a separate sheet, if necessary):

Dates (Month/Year) (from/to)	Employer	Position held	Duties performed (you may use abbreviations shown previously)

Supervisory experience

I have at least two years supervisory or managerial responsibility for the standard of electrical installation work. (Please ensure this is detailed above in previous or current employment/duties). Yes

Current grading details if held at time of application or previously.

SJIB JIB Grade: Membership No. From: Expiry date:

4 **DISCLOSURE**

Please detail below any 'unspent' convictions against you of an offence from a court and any adverse findings about yourself of any kind by any tribunal, court or other authority.

Conviction/finding - if none please enter 'None' (Please continue on a separate sheet, if necessary) Date made

Conviction/finding - if none please enter 'None' (Please continue on a separate sheet, if necessary)	Date made

5 **PAST/PRESENT REGISTRATION WITH CERTIFICATION OF CONSTRUCTION (BS7671) SCHEME**

I have previously been registered: Yes No

I am currently registered with BSD as an Approved Certifier (Electrical Installations to BS 7671): Yes No

If you have been, or are, registered please complete these details:

Approved Certifier	Registration No.
Date Registration Commenced:	Date Registration Cancelled:

6 **DECLARATION**

I hereby apply for registration with NICEIC as an Approved Certifier in the Certification of Construction (Electrical Installations to BS 7671) Scheme applicable in Scotland. I confirm that all the details on this form, and relevant attached sheets, are true and correct. I have read and agree to comply with the NICEIC Rules Relating to Registration for Certification in Scotland, including the code of conduct.

I am employed by the business detailed in item 1

I am applying for personal registration only

Signature of proposed Certifier of Construction:	Date:
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7 **DATA PROTECTION**

We shall ensure that all data is handled in accordance with all relevant data protection legislation, including the General Data Protection Regulation (GDPR). YES

I understand I will be sent an email from Certsure LLP detailing how I can set my communications preferences.

This will allow you to control what marketing communications you receive from us. Once you receive access to the Communications Preference Centre, you can opt in for all or just some marketing communications.