MCS UNDER PAS 2030
A GUIDE FOR USING MCS 023 TO DEMONSTRATE PAS 2030 EQUIVALENCE
WHAT OPPORTUNITIES COULD PAS2030 OPEN UP FOR MCS CONTRACTORS?

Access to ECO
The MCS 023 certification demonstrates equivalence against the standard PAS 2030 and enables you to take advantage of the business opportunities that PAS 2030 presents.

Certification enables you to access funding for your customers under the Energy Companies Obligation (ECO), Local Authority Distribution Funding and Home Upgrade Grant.

What is ECO?
ECO is a requirement placed on the energy companies to improve the energy efficiency of the UK and reduce fuel poverty. Funding is available to vulnerable households in priority areas and can be used for insulation and heating upgrades.

Home Upgrade Grant
The Home Upgrade Grant provides financial support for energy efficiency upgrades and low-carbon heat to low-income households living in the worst performing, off gas grid homes.

IS YOUR BUSINESS ELIGIBLE TO BECOME CERTIFIED TO MCS 023?
Companies wishing to become approved MCS 023 Contractors must demonstrate they can deliver installation services using a robust quality system and competent operatives. Approved Contractors on the Microgeneration Certification Scheme (MCS) have already shown that they have met many of the quality system and competency requirements of MCS 023.

To streamline the process of entry into funding for existing MCS registrants, the standard MCS 023 was released. MCS 023 contains the PAS 2030 specific requirements a company needs to demonstrate it has implemented to become a MCS 023 Contractor above the requirements of MCS.

If your Business fulfils the following requirements then you are eligible to apply to become a Contractor through MCS 023.

- Existing MCS registrant with NICEIC
- No open non-conformities against the business
- Has no unresolved complaints against the business
- Your account is in good standing

MCS 023 is a document that was released to support existing MCS Registrants to demonstrate equivalence to PAS 2030.

MCS 023 focuses on PAS 2030 requirements over and above MCS.
ROUTE TO MCS 023 CERTIFICATION

You can be assessed to become a Contractor using the MCS 023 route in two different ways.

Remote Assessment
Send in supporting evidence that demonstrates your business has incorporated the requirements of MCS 023 into your quality system.

Annual Assessment
At your annual assessment the NICEIC assessor will also evaluate your quality system to make sure the requirements of MCS 023 have been incorporated.

Remote Assessment
NICEIC offers the option to submit supporting documentation which demonstrates the requirements of MCS 023. An NICEIC assessor will review the submitted documentation remotely. If the assessment outcome is successful, NICEIC provides your company a certification for MCS 023 and registration on the Green Deal Register.

Remote assessment is subject to an administration charge which is detailed on the NICEIC PAS 2030 Installer Fee Sheet.

Is Remote Assessment suitable for me?
Remote assessment is beneficial if you wish to be registered for MCS 023 as soon as possible or your annual assessment is a long time away.

MCS to PAS 2030 Remote Assessment - Step by Step
1. Incorporate the requirements of MCS 023 into your quality system
2. Contact the NICEIC Customer Services team who will provide you with the required documentation
3. Complete the MCS 023 checklist
4. Contact the NICEIC Customer Services team to submit your MCS 023 checklist
5. Submit supporting documentation. This would be preferably via email and can be submitted directly to the NICEIC Customer Services team.
6. Return the sub-sub licence completed and signed
7. NICEIC will assess the supporting documentation and provide feedback. If outcome is successful and sub-sub licence returned, NICEIC will issue certificate and register your company on the Green Deal Register
8. NICEIC will provide approved logos and branding for your company to use

We aim to access all MCS 023 applications and give you feedback within two weeks of submission
Annual Assessment

Existing NICEIC MCS registrants have the option of being assessed against the requirements of MCS 023 at the next annual assessment. The MCS assessor will cover the MCS 023 requirements as part of the assessment to your office. If any issues are identified these will be raised as non-conformities and follow the standard process.

Being assessed for the requirements of MCS 023 at your annual assessment will not incur an administration charge.

Is Annual Assessment suitable for me?

Having the requirements of MCS 023 assessed at the annual assessment is suitable for companies that are looking to have the benefit of an assessor being at their office.

This is less suitable for a company wishing to become MCS 023 approved within a short timescale, unless the annual assessment is scheduled soon.

MCS with MCS 023 Annual Assessment - Step by Step

1. Incorporate the requirements of MCS 023 into your quality system
2. Call or email the NICEIC Customer Services team and state that you would like to be assessed for MCS 023 at your next annual assessment. We will then send you an application form for you to complete and return to us
3. We will confirm that your annual assessment will also include the requirements of MCS 023
4. Return the sub-sub licence completed and signed
5. NICEIC will assess the requirements of MCS 023 at your annual assessment. If the outcome is successful, NICEIC will issue you with a certificate and register your company on to the Green Deal Register
MCS 023 – THE REQUIREMENTS

MCS 023 is the standard that your company will need to meet in order to upgrade your MCS registration to also include PAS 2030. This standard can be found on the official Microgeneration Certification Scheme website under the Installer Standards section.

https://mcscertified.com/standards-tools-library/

Clauses 8 to 12 within MCS 023 are the requirements against which your Company will be assessed. The areas covered are:

- Evidence that the contractors have updated their procedures to MCS 023 Version 2.1
  
  Examples of Evidence:
  - Copy of procedure/process log
  - Copies of procedures updated to meet the requirements of MCS 023 v2.1

- Evidence that Contractors have updated procedure to incorporate the design in the location specific installation method statement, demonstrate the MCS Contractor shall confirm the inclusion of, take into account and make provision for the requirements set out in Clause 9
  
  Example of Evidence:
  - Design procedure covering creation of method statement including specific requirements detailed in MCS 023

- Evidence that the MCS Contractor has incorporated the requirement to undertake a pre-installation inspection of the designated location on the basis of the installation method statement prepared
  
  Examples of Evidence:
  - An example of the Pre-Installation Inspection Survey form
  - A copy of the procedure in place requiring a Pre-Installation Inspection Survey

- Evidence that the contractors have updated claims of compliance into procedures and forms
  
  Examples of Evidence:
  - Copy of the claims of compliance template
  - Copy of Procedure requiring claims of compliance

- Evidence that the MCS Contractor can demonstrate the financial stability and business resources likely to sustain the operation of the installation service and shall have adequate arrangements including insurance, to underwrite the liabilities arising from any claims resulting from deficiencies of product or system selection, design, detailing or installation
  
  Example of Evidence:
  - Copies of Public and Professorial Indemnity Insurance policies showing amount and period of cover
**ADDITIONAL MCS 023 REQUIREMENTS**

**Sub-Sub Licence**
All Companies operating as PAS 2030 installers must sign the PAS 2030 Sub-Sub Licence.

This licence is issued by the PAS 2030 Oversight and Registration body and it must be signed to allow your company to be registered as a PAS 2030 Installer and use the PAS 2030 branding and logos. On application to NICEIC to become a PAS 2030 Installer through MCS 023, your business will be issued with a copy of the Sub-Sub Licence which will need to be signed and returned in order to progress.

**PAS 2030 Code of Practice**
All Companies operating in the PAS 2030 must adhere to the PAS 2030 Code of Practice.

This document contains how each role in the PAS 2030 must act. Within the Code of Practice is the requirement that contractors wishing to install renewable technologies must have a registration on MCS. Your business must agree to follow the Code of Practice (Which is done by signing up to the NICEIC PAS 2030 Installer Scheme Rules). NICEIC will monitor compliance with the Code of Practice as part of the scheme surveillance.

**Applying**
Applying to be a part of the MCS 023 has never been easier. We offer a number of routes to apply.

*Apply by email: renewablesadmin@certsure.com  Apply on the phone: 0333 015 6626*

**WHAT ELSE CAN I DO IN PAS 2030?**
The PAS 2030 Scheme provides a wealth of different opportunities across building service trades. Following your approval as a PAS 2030 installer for the renewable technologies you already instal, you can add extra measures to the scope as and when you choose.

**CONTACT US**

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**THE POWER BEHIND YOUR BUSINESS**