

# CHECKLIST TO THE CERTIFICATE OF CONSTRUCTION

Issued in accordance with BS 7671: 2018+A2:2022 – Requirements for Electrical Installations

Original (to the person ordering the work)

## PART 1 : DETAILS OF THE APPROVED BODY, CLIENT AND INSTALLATION

DETAILS OF THE APPROVED BODY	DETAILS OF THE CLIENT	DETAILS OF THE INSTALLATION
(*Where applicable) NICI-C: ..... Registration N <sup>o</sup> : ..... Branch N <sup>o</sup> *: ..... Trading Title: ..... Address: ..... Postcode: ..... Tel No: .....	Contractor Reference Number (CRN): ..... Name: ..... Address: ..... Postcode: ..... Tel No: .....	Occupier: ..... Unique Property Reference Number (UPRN): ..... Address: ..... Postcode: ..... Tel No: .....

## PART 2 : CHECKLIST TO ASPECTS OF THE TECHNICAL HANDBOOKS

<p>Confirm how you established that the work complies with appropriate standards, as follows:</p> <p><b>1 You have checked work carried out by other competent persons</b></p> <p><b>2 You have checked your own work</b></p> <p><b>3 You have referred to a competent third party for confirmation of compliance</b></p> <p><b>X Not applicable</b> – if there is no relevant part of the building or particular work carried out</p> <p><b>Insert 1, 2, 3 or X against each item, as appropriate</b></p> <hr/> <p><b>1. STRUCTURE</b></p> <p>1.1 Notches and holes in joists within limits, no holes in timber I-beams or rafters (.....)</p> <p>1.1 Wall chases (raggles) within limits (.....)</p> <hr/> <p><b>2. FIRE</b></p> <p>2.1 Service openings in compartment floors and walls fire stopped (.....)</p> <p>2.2 Service openings in separating floors and walls fire stopped (.....)</p> <p>2.3 Service openings in cavity barriers fire stopped (.....)</p> <p>2.4 Thermoplastic light fittings and diffusers meet limits of Table 2.5.7 or ceiling tested (.....)</p> <p>2.5 Electrical installation does not obstruct escape routes (.....)</p> <p>2.6 Escape route lighting to appropriate level supplied by protected circuit (.....)</p>	<p>2.7 Emergency lighting to BS 5266 (.....)</p> <p>2.8 Fire detection and fire alarm system to BS 5839 (.....)</p> <hr/> <p><b>3. ENVIRONMENT</b></p> <p>3.1 Sealing of openings and service penetrations to outside of building (.....)</p> <p>3.2 Sufficient heating (only dwellings heated by electricity) (.....)</p> <p>3.3 Suitable mechanical ventilation (.....)</p> <p>3.4 Combustion appliances not affected by mechanical ventilation (.....)</p> <hr/> <p><b>4. SAFETY</b></p> <p>4.1 Electrical installation does not impede access within buildings (.....)</p> <p>4.2 Electrical installation does not obstruct stairs or ramps (.....)</p> <p>4.3 Sufficient lighting points and socket-outlets (dwellings only) (.....)</p> <p>4.4 Aids to communication (non-domestic buildings) with appropriate performance and segregation (.....)</p> <hr/> <p><b>5. NOISE</b></p> <p>5.1 Service penetrations sealed to limit noise transmission in separating walls/floors (.....)</p> <p>5.2 Recessed downlights only in secondary ceiling of separating floor (.....)</p> <p>5.3 Avoid noise transmission via electrical accessories fixed to separating walls (.....)</p>	<p><b>6. ENERGY</b></p> <p>6.1 Restitution of any thermal insulation disturbed by electrical installation (.....)</p> <p>6.2 Controls for heating, installed and commissioned to ensure optimum efficiency (.....)</p> <p>6.3 Controls for mechanical ventilation, installed and commissioned to ensure optimum efficiency (.....)</p> <p>6.4 Controls for air conditioning systems, installed and commissioned to ensure optimum efficiency (.....)</p> <p>6.5 Artificial and display lighting energy conservation measures (.....)</p> <p>6.6 Provision of written information on maintenance and operation of electrical installation (.....)</p> <hr/> <p style="text-align: center;">This checklist should be attached to the <b>Certificate of Construction</b>, Serial Number of which is: .....</p> <p style="text-align: center;">Guidance on each item in this checklist is given in the Electrical Installers Guide to the Scottish Building Regulations. If any doubt exists, contact NICEIC Technical Help on 0333 015 6625 for clarification.</p>
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