

CERTIFIER OF CONSTRUCTION APPLICATION

Please read the Rules Relating to Registration for Certification of Electrical Installations in Scotland and the Certification of Construction (Electrical Installations to BS7671) Scheme guide before completing this form. Available via www.SBSC.uk.net

1 BUSINESS (if applicable)

Trading Title of Business:
(exactly as shown on business stationery)

Existing Registration No:

2 PROPOSED OR APPROVED CERTIFIERS EMPLOYED

Surname (In BLOCK CAPITALS):

Forename(s)

Date of Birth:

National Insurance No:

Proposed Certifiers not employed by an applicant enterprise or Approved Body must complete the details below. Proposed Certifiers employed by an enterprise will normally be contacted by us at the address of the business at item 1. If you wish to provide private details for us to contact you in the future, please complete the details below.

Address:

Post Town:

Postcode:

Country:

Telephone No:

Mobile:

Email:

3 QUALIFICATIONS AND EXPERIENCE OF PROPOSED APPROVED CERTIFIER

Training successfully completed for which copy assessment certificates are attached:

Qualification obtained

Year

SVQ Level 3 in Electrical Installation work

Advanced Competence Assessment (ACA)

SCOTVEC Certificate in Electrical Installations Part 2

Final Integrated Competence Assessment (FICA)

Scottish Qualifications Authority - Design and Verification of Electrical Installations

Scottish Building Regulations for Electrical Certifiers Course

Year

City and Guilds BS 7671

NVQ Level 3 in Electrical Installation work

Achievement Measurement 2 (AM2)

City & Guilds 2360 Part 2 Electrical Installations certificate City & Guilds 2355

Scottish Qualifications Authority - Design and Verification of Electrical Installations

City & Guilds - Design, erection and verification - written Inspection and testing - practical

Design, erection and verification - project

City & Guilds - Inspection, testing and verification

Current employment

Position in relation to the above business:

- Principal
- Partner
- Director
- NICEIC Principal Duty Holder
- NICEIC Qualified Supervisor
- Sole Trader

Other

Date started in current position

Current duties

- Installation work (Inst)
- Electrical installation design (design)
- Initial Inspection and testing (IIT)
- Periodic inspection, testing and reporting (PITR)
- On-site supervision/direct management of operatives (sup./manage)
- Completion of certificates and reports (Certs/Reports)

Previous employment in electrical industry (Please continue on a separate sheet, if necessary):

| Dates (Month/Year) (from/to) | Employer | Position held | Duties performed (you may use abbreviations shown previously) |
|---------------------------------|----------|---------------|--|
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Supervisory experience

I have at least two years supervisory or managerial responsibility for the standard of electrical installation work. (Please ensure this is detailed above in previous or current employment/duties).

 Yes

Current grading details if held at time of application or previously.

SJIB JIB Grade: Membership No. From: Expiry date:

4 **DISCLOSURE**

Please detail below any 'unspent' convictions against you of an offence from a court and any adverse findings about yourself of any kind by any tribunal, court or other authority.

Conviction/finding - if none please enter 'None' (Please continue on a separate sheet, if necessary) Date made

| Conviction/finding - if none please enter 'None' (Please continue on a separate sheet, if necessary) | Date made |
|--|-----------|
| | |
| | |

5 **PAST/PRESENT REGISTRATION WITH CERTIFICATION OF CONSTRUCTION (BS7671) SCHEME**

I have previously been registered: Yes No

I am currently registered with BSD as an Approved Certifier (Electrical Installations to BS 7671): Yes No

If you have been, or are, registered please complete these details:

| | |
|------------------------------|------------------------------|
| Approved Certifier | Registration No. |
| Date Registration Commenced: | Date Registration Cancelled: |

6 **DECLARATION**

I hereby apply for registration with NICEIC as an Approved Certifier in the Certification of Construction (Electrical Installations to BS 7671) Scheme applicable in Scotland. I confirm that all the details on this form, and relevant attached sheets, are true and correct. I have read and agree to comply with the NICEIC Rules Relating to Registration for Certification in Scotland, including the code of conduct.

I am employed by the business detailed in item 1

I am applying for personal registration only

| | |
|--|-------|
| Signature of proposed Certifier of Construction: | Date: |
|--|-------|

7 **DATA PROTECTION**

We shall ensure that all data is handled in accordance with all relevant data protection legislation, including the General Data Protection Regulation (GDPR). YES

I understand I will be sent an email from Certsure LLP where I can set my communications preferences.

This will allow you to control what marketing communications you receive from us. Once you receive access to the Communications Preference Centre, you can opt out of all or just some marketing communications.